

**MINUTES OF MEETING
EUREKA GROVE
COMMUNITY DEVELOPMENT DISTRICT**

A special meeting of the Board of Supervisors of the Eureka Grove Community Development District was held on May 19, 2023 at 10:10 a.m. at Lennar Homes, 5505 Blue Lagoon Drive, Miami, Florida.

Present and constituting a quorum were:

Teresa Baluja
Carmen Orozco
Vanessa Perez
Raisa Krause

Chairperson
Vice Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Luis Hernandez
Michael Pawelczyk

District Manager
District Counsel

FIRST ORDER OF BUSINESS

Oath of Office for Mr. Marc Szasz

SECOND ORDER OF BUSINESS

Roll Call

Mr. Hernandez called the meeting to order, called the roll, and indicated that Mr. Szasz's oath of office would be administered at the next meeting he attended.

THIRD ORDER OF BUSINESS

Approval of Minutes of the March 17, 2023 Meeting

Mr. Hernandez: Moving on, the next item that we have is Approval of Minutes of the March 17, 2023 Meeting. This would be the time to make any changes, corrections, additions, or deletions. If there are none, then a motion to approve them would be in order at this time.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the Minutes of the March 17, 2023 Meeting were approved as-presented.
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FOURTH ORDER OF BUSINESS

Public Hearing to Adopt the Fiscal Year 2024 Budget

A. Motion to Open the Public Hearing

Mr. Hernandez: Moving on, the next item that we have is the Public Hearing to Adopt the Fiscal Year 2024 Budget. The first action that I will need from the Board would be a motion to open the public hearing.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, public hearing was opened.

B. Public Comment and Discussion

C. Consideration of Resolution #2023-03 Annual Appropriation Resolution

Mr. Hernandez: I just want to indicate for the record once again that we don't have anyone here with us today from the public for any comments or discussion. The District has advertised and provided information for anyone to join us via telecommunication or phone if not in person, but no one has joined us as of yet. The part that I will indicate to the Board is that the budget that we are presenting is the same one that the District presented at the last meeting. It does not have any increases if compared to the prior year. At the same time, the numbers you will see in the proposed budget correlate with the restrictive covenants the District has with Miami-Dade County. Based on all of that information, the recommendation from staff is to consider Resolution #2023-03 Annual Appropriation Resolution. This resolution takes the District's proposed budget and makes it the District's adopted budget. Unless anyone has any questions, a motion to approve Resolution #2023-03 would be in order.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, Resolution #2023-03 the Annual Appropriation Resolution was approved.

D. Consideration of Resolution #2023-04 Levy of Non Ad Valorem Assessments

Mr. Hernandez: Moving forward, next we have Consideration of Resolution #2023-04 Levy of Non Ad Valorem Assessments. This resolution allows the District to once again levy assessments on the Miami-Dade County tax roll. With that being said, a motion to approve Resolution #2023-04 would be in order at this time.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, Resolution #2023-04 Levy of Non Ad Valorem Assessments was approved.

E. Motion to Close the Public Hearing

Mr. Hernandez: And lastly, we just need a motion to close the public hearing.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the public hearing was closed.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution
#2023-05 Establishing an
Electronic Signing Policy**

Mr. Hernandez: Next we have Consideration of Resolution #2023-05 Establishing an Electronic Signing Policy. Once again, this is being done so that the District can have a policy in place to allow documentation to be signed electronically. So, unless anyone has any questions, a motion to approve Resolution #2023-05 would be in order at this time.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, Resolution #2023-05 Establishing an Electronic Signing Policy was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Hernandez: Staff Reports. Mike?

Mr. Pawelczyk: Nothing for Eureka Grove.

Mr. Hernandez: Thank you very much.

B. Engineer

There not being any report, the next item followed.

C. Manager

1) Consideration of Proposed Fiscal Year 2024 Meeting Schedule

Mr. Hernandez: For the Manager, first we have Consideration of Proposed Fiscal Year 2024 Meeting Schedule. As we have done in the past, we are presenting a

monthly meeting schedule for the third Friday of each month, but we will only meet as-needed. With those indications, unless anyone has any comments, I will be asking for a motion to approve the proposed fiscal year 2024 meeting schedule, which will also authorize staff to advertise it.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the Proposed Fiscal Year 2024 Meeting Schedule was approved as-presented.

2) Financial Disclosure Report Not Updated Yet, but Staff's Understanding is that Everyone Has Filed Annual Form

Mr. Hernandez: Moving forward, all of the Supervisors have fulfilled the requirement and filed their financial disclosure forms.

3) Number of Registered Voters in the District – 150

Mr. Hernandez: The last item is that there are 150 registered voters in the District. So, the District still needs to meet both of the requirements as per the Florida Statutes, which are six years of establishment and at least 250 registered voters, before the Supervisors start being elected through the general elections process that is controlled by the Miami-Dade County Supervisor of Elections office.

SEVENTH ORDER OF BUSINESS Financial Reports

A. Acceptance of Summary of Invoices

B. Acceptance of Balance Sheet

Mr. Hernandez: Moving forward to the Financial Reports, Tab A has the Summary of Invoices, and Tab B has the Balance Sheet. Unless anyone has any questions, a motion to accept those would be in order.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the summary of invoices and balance sheet were accepted.

**EIGHTH ORDER OF BUSINESS Supervisors Requests and
Audience Comments**

Mr. Hernandez: Are there any Supervisors' requests at this time? Hearing none, once again, we don't have any audience here today.

NINTH ORDER OF BUSINESS

Adjournment

Mr. Hernandez: And with nothing else, a motion to adjourn would be in order.

On MOTION by Ms. Baluja seconded by Ms. Perez with all in favor, the meeting was adjourned.



Secretary /Assistant Secretary



Teresa Baluja (Aug 18, 2023 11:52 EDT)

Chairman / Vice Chairman

08-18-23meetingdocumentstobesigned-Eureka Grove

Final Audit Report

2023-08-18

Created:	2023-08-18
By:	Robin Friedman (rfriedman@gmssf.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAJy-VBPSQCM9aqXremXd0nvRTC446CAGy

"08-18-23meetingdocumentstobesigned-EurekaGrove" History

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